

ChildWare

Health

The Health tab assembles information about each child's physical and cognitive development. Because there are many categories of health data, this tab has been divided into the following six subtabs:

- Insurance & Providers
- Allergies & Nutrition
- Assessments & Screenings
- Special Needs
- Vaccines
- EPSDT

INSURANCE & PROVIDERS

Insurance & Providers is the first health subtab and is where a child's primary care physician, dentist and insurance details can be added and updated.

Records that appear in the Providers and Insurance grids are verified records, and those details become read-only. If there is a data entry error, the original verification record should be deleted and a new verification should be added.

Child: Bilal Farrah-Abdullah (Bluebirds)

OK

Cancel

Child Due: \$0.00

Family Due: \$0.00

Deposit Required: \$0.00

Deposit On File: \$0.00

Main Relationships Services Financial Health HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings Special Needs Vaccines EPSDT

Providers

Add Provider Verification

View or Search By: All

	Verified	Type	Name	Practice	Phone #	Entered	By	
Select	02/18/2015	Dental Care	No Dentist			04/08/2015	AHANNAN	Delete
Select	02/18/2015	Primary Care	No Primary Doctor			04/08/2015	AHANNAN	Delete

Insurance

Add Insurance Verification

View or Search By: All

	Verified	Type	Name	Policy #	Group #	Entered	By	
Select	02/13/2015	Primary Health	CHIP	0702107-0192	5712	04/08/2015	AHANNAN	Delete

Verified provider and insurance information is especially important for Head Start programs and their end of year Program Information Report (PIR). As part of the PIR, programs are required to report the number of children who:

- enrolled with or without insurance
- enrolled with or without a medical home
- enrolled with or without a dental home
- received insurance coverage or a provider during the program year
- lost provider care or insurance coverage by the end of enrollment

Add a provider record via the 'Add Provider Verification' button. In the Provider screen, use the 'Provider Type' menu to indicate if you are adding a Primary Care or Dental Care provider verification. If the child does not have a Primary Care or Dental Care home, check the 'No Primary Care Home' or 'No Dental Care Home' checkbox. It is important to verify that the child does not have primary care or dental care for the PIR.

Provider: Bilal Farrah-Abdullah

OK

Cancel

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Date Verified: 05/01/2015

Provider Type:

No Primary Care Home: Parent/Guardian confirmed that child has no Primary Care Home

Note:

A list of existing doctors will be available to choose from or you may add a new doctor. Be sure to look through the available list of provider records (accessible via Admin on the main menu) before creating a new one to avoid duplicate data in the provider list.

Provider: Bilal Farrah-Abdullah

OK

Cancel

3

Date Verified: 05/01/2015

Provider Type: Primary Care ▼

No Primary Care Home: Parent/Guardian confirmed that child has no Primary Care Home

Doctor:

Note:

- Add New Doctor
- Abington Family Medicine/Ghandi, Irene
- Advanced Prictice/Fields MD, Johanthan
- Advocare Society Hill Pediatri/McCollough MD, Helen
- Advocare Society Hill Pediatrics/McCollough MD, Helen
- Advocare/Society Hill Pediatri/Gandhi MD, Arthur
- Baltimore Medical Associates/Williams, Sharon
- CHOP Campus Primary Care/Lee MD, Hae-Jung
- CHOP Campus Primary Care/Lee, Hae-Jung
- CHOP Campus Primary Care/Lee, Hae-Jung
- CHOP Campus Primary Care/Nwoko MD, Abiduye
- CHOP Campus Primary Care/Nwoko, Abiduye
- CHOP Outpatient Pediatrics/Franken, James
- CHOP/Stephens MD, Christina
- Center City Pediatrics/Pulaski MD, Susannah
- Center City Pediatrics/Pulaski MD, Susannah
- Center City Pediatrics/Seedor MD, Stephanie
- Cornerstone Family Medicine/Gray, Albert
- District Health Center 4/Bell, Simon

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Once an existing provider is chosen, address, telephone and practice details appear. Click 'OK' to save.

Insurance coverage information is added using the 'Add Insurance Verification' button. The 'Insurance Type' and 'Insurance' drop-downs contain options to indicate what type of insurance the child has (for example, dental or primary health coverage) and the specific insurance provider (such as Medicaid or private insurance). Policy number and group number fields are also included.

If a child does not have insurance coverage, the 'Has No Insurance' checkbox should be checked. As with provider verifications, it is important to document if a child does not have insurance for Head Start reporting.

Insurance: Bilal Farrah-Abdullah

OK

Cancel

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Date Verified: 05/01/2015

Insurance Type:

Has No Insurance: Parent/Guardian confirmed that child has no insurance

Insurance:

Policy #:

Group #:

Insurance Note:

ALLERGIES & NUTRITION

Many young children may have diagnosed allergies or food restrictions. The Allergies & Nutrition tab enables providers to document these conditions, their severity and any ongoing treatment or food substitution plans. The Allergies & Nutrition tab is organized into three areas: Infants/Toddlers, Allergies/Food Restrictions and Nutritional Events.

The first section, Infants/Toddlers, includes fields that are relevant to very young children; here you can record formula consent (along with a place to upload consent forms), formula choice, diaper size and other information.


Child: Bilal Farrah-Abdullah (Bluebirds) OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers **Allergies & Nutrition** Assessments & Screenings Special Needs Vaccines EPSDT

Infants/Toddlers

Formula (infants only)  Potty Trained:
 Consent: Diaper Size:
 Formula
 Choice:
 Note:

Allergies / Food Restrictions Add Allergy / Food Restriction

Item	Type	Severity/Reason	Reaction / Treatment	Entered	By
Select	Other	Food Restriction	Religious Reasons	Bilal should not consume pork products of any kind	04/10/2015 AHANNAN Delete

Nutritional Events Add Nutritional Event

The Allergies/Food Restrictions grid displays allergies or special diet information. When a new allergy is diagnosed or food substitution is requested, use the 'Add Allergy/Food Restriction' button to record this information.

To add an allergy, select 'Allergy' from the 'Type' menu, which prompts the 'Severity' field to appear. A notes field provides a place to record action plans.

Allergy / Food Restriction: Bilal Farrah-Abdullah OK Cancel

6 Item:
 Type:
 Severity:
 Reaction / Action Plan:
 Moderate
 Severe

Record a food restriction/special diet by selecting 'Food Restriction' from the 'Type' menu. A 'Reason' menu appears to specify if this special diet is for religious or health reasons. Meal substitution plans or other details may be recorded in the notes field.

Allergy / Food Restriction: Bilal Farrah-Abdullah

OK

Cancel

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Item: Other ▼

Type: Food Restriction ▼

Reason: ▼

Reaction / Action Plan:

- Child Preference
- Health Reasons
- Nutrition Plan
- Other
- Parental Preference
- Religious Reasons

Click 'OK' to save.


The last area in the Allergies & Nutrition tab is the Nutritional Events grid, where completed nutrition questionnaires and nutrition consultations are displayed. Click the 'Add Nutritional Event' button to record a nutrition event.

Nutritional Event: Bilal Farrah-Abdullah

OK

Cancel

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Date: 05/11/2015 

Event Type: Nutrition Questionnaire ▼

Staff: Harper, Evelyn (HAPCEC) ▼

Area Of Concern Identified?

Notes: No concerns noted with Bilal's nutritional questionnaire.

The date of assessment, event type (Nutrition Questionnaire or Nutrition Consultation), name of the staff member and relevant plans/recommendations can be noted. When creating a Nutrition Questionnaire, a checkbox appears to indicate if the event has resulted in an identified concern and details of the concern. After saving the assessment, corresponding documentation can be uploaded.

ASSESSMENTS & SCREENINGS

Assessments & Screenings is the next health subtab and it includes both health and mental health screenings. The Assessments and Screenings grid displays all screening/assessments for a child, screening date, screening results and notes.

Child: Alia Duncan-Chavez (Bluebirds)

OK

Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial Health HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition **Assessments & Screenings** Special Needs Vaccines EPSDT

Assessments and Screenings Add Assessment/Screening

View or Search By: All

	Date	Type	Result	Note	Entered	By	
Select	03/27/2015	BMI Assessment	Healthy Weight		03/27/2015	AHANNAN	Delete
Select	03/27/2015	Vision Screening	Area Of Concern: None	Passed; no concerns	03/27/2015	AHANNAN	Delete
Select	02/27/2015	General Health Assessment	Area Of Concern: None		03/27/2015	AHANNAN	Delete

Document a new assessment or screening by clicking the 'Add Assessment/Screening' button.

The 'Type' drop-down determines which assessment-specific fields appear. For example, selecting 'BMI Assessment' causes height, weight, BMI and weight category fields to display. Be sure to select the correct type based on the paper documentation. For example, the drop-down list includes dental assessments and dental screenings, which differ based on who conducted the exam/screening. An assessment is a formal examination completed by a doctor or dentist while a screening may be conducted by non-medical staff.

Assessment/Screening: Alia Duncan-Chavez

OK

Cancel

10 Assessment Date: 05/01/2015

Conducted By:

Type:

Notes:

- General Health Screening
- General Health Assessment
- Vision Assessment
- Vision Screening
- Hearing Assessment
- Hearing Screening
- Dental Assessment
- Dental Screening
- Mental Health Assessment
- Mental Health Screening
- BMI Assessment
- Blood Lead Assessment
- Hemoglobin Assessment

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Note: a link to the CDC's child BMI/weight category calculator is included in the BMI assessment. The CDC's calculator requires screening date, child's date of birth, sex, height and weight to produce the correct BMI and weight category.

Assessment/Screening: Alia Duncan-Chavez

OK Cancel

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Assessment Date: 03/27/2015

Conducted By: Dr. William Johnson

Type: BMI Assessment

Height: 41 (inches)

Weight: 37 (pounds)

BMI: 15.5 **BMI/Weight Category Calculator**

Weight Category: Healthy Weight

Recommendations/Notes:

If Recommendations include food restrictions, please enter those individually under Allergy/Food Restrictions.

Other screening types—such as hearing, vision and dental screenings—are enabled to record a concern that was identified through the screening.

Click 'OK' to save the assessment/screening.

SPECIAL NEEDS

In the Special Needs subtab, providers can document physical, developmental and mental health needs as well as prescribed medications and completed IEP/IFSPs.

Child: Mekei Baggett (Bluebirds)

OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screening **Special Needs** Vaccines EPSDT

Special Needs Add Special Need

Select	Special Need	Accommodations	Entered	By	
	Behavior / Mental Health Issues		04/08/2015	AHANNAN	Delete

Medications Add Medication

View or Search By: All No matches

IEP/IFSPs Add IEP/IFSP

View or Search By: All No matches

The Special Needs grid displays all special needs for a child, any accommodations for that need and when the need was entered. Click 'Select' to the left of the special need to review it or record a new special need using the 'Add Special Need' button.

Child: Mekei Baggett (Bluebirds)

OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings **Special Needs** Vaccines EPSDT

13 **Special Needs** Add Special Need

Select	Special Need	Accommodations	Entered	By	
<input type="checkbox"/>	Behavior / Mental Health Issues		04/08/2015	AHANNAN	Delete

Medications Add Medication

View or Search By: All No matches

IEP/IFSPs Add IEP/IFSP

View or Search By: All No matches

Diagnosis date, special need type, accommodations and treatment fields are included. If a child is not receiving treatment, a 'reason' field will appear to explain why treatment/service has not been provided. It is important to complete the full form for Head Start reporting.

Special Need: Mekei Baggett

OK Cancel

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Date Diagnosed: 04/01/2015

Special Need: Behavior / Mental Health Issues

End Date: 04/01/2015

Accommodations:

Receiving Treatment? Yes No

No Treatment Reason: Appointment scheduled for future date

Note: Referral has been sent to MH consultant, but child has not yet been scheduled.

Click 'OK' to save.

In the Special Needs subtab, the Medication grid contains medication a child is taking. Document a new medication using the 'Add Medication' button.

Child: Mekei Baggett (Bluebirds)

OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings **Special Needs** Vaccines EPSDT

Special Needs

Add Special Need

Special Need	Accomodations	Entered	By	
Select Behavior / Mental Health Issues		05/06/2015	AHANNAN	Delete

15 Medications Add Medication

View or Search By: All No matches

IEP/IFSPs

Add IEP/IFSP

View or Search By: All No matches

To record a medication, add the name of the medication, if it is a prescription, dosage amount, administration time and whether or not the medication is required on an ongoing basis or during a period of time (start date/end date). Click 'OK' to save.

Medication: Mekei Baggett

OK Cancel

16 Medication

Medication:

Prescription?

Note:

Administration

Dosage Amount:

Time to Administer: AM Noon PM As Needed

Ongoing?

Start Date:

End Date:

Instructions:

Finally, the Special Needs tab also includes an area to record IEP/IFSPs, which can be added via the 'Add IEP/IFSP' button.

Child: Mekei Baggett (Bluebirds)

OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings **Special Needs** Vaccines EPSDT

Special Needs

Add Special Need

Special Need	Accomodations	Entered	By
Select Behavior / Mental Health Issues		05/06/2015	AHANNAN

Medications

Add Medication

View or Search By: All No matches

17 IEP/IFSPs Add IEP/IFSP

View or Search By: All No matches

The IEP/IFSP add screen includes start date, end date, diagnosed primary disability, caseworker and service provider fields. If the child recently transferred to your program, they may have an IEP or IFSP but may not be currently receiving services. It is important to note this for Head Start reporting.

IEP/IFSP: Mekei Baggett

OK Cancel

18 IEP/IFSP

Start Date: 05/04/2015

End Date:

Primary Disability: Non-Categorical/Developmental Delay (diagnosed)

IEP Sharing Allowed?

IEP CaseWorker: Josie Wyatt

Not Currently Receiving Services:

Service Providers

Speech Therapy: Milly Smith

Occupational Therapy:

Audiology:

Physical Therapy:

Psychological Services:

Special Instruction:

Autism Services:

Nutrition:

Other:

Note:

Click 'OK' to save. Once saved, the IEP/IFSP will appear in the IEP/IFSP grid to review at any time.

VACCINES

Immunizations are housed within the Vaccines subtab, which includes a chart of required vaccines/expected schedule for administration, a vaccine history grid, and an area to record temporary or permanent vaccine exemption.

Document a new vaccine with the 'Add Vaccine' button.

Child: Mekei Baggett (Bluebirds) OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial **Health** HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings Special Needs **Vaccines** EPSDT

Birth Date: 4/2/2011 (4 years, 1 month)

Required Vaccine Summary

Vaccine	Dose Due	Earliest	Latest	Details
PCV	1	06/02/2011	07/02/2011	Given between 6 and 14 weeks
RV	1	06/02/2011	07/02/2011	Given between 6 and 14 weeks
IPV	1	06/02/2011	08/02/2011	Given between 6 and 18 weeks
DTap/Tdap	1	06/02/2011	12/02/2011	May be given as early as 6 weeks but no later than 8 months
MMR	1	04/02/2012	07/02/2012	Given between 12 and 15 months
VAR	1	04/02/2012	07/02/2012	Given between 12 and 15 months
HepA	1	04/02/2012	10/02/2012	Given between 12 and 18 months of age
Hib	4	07/02/2012	10/10/2013	Given between 12 and 15 months
HPV	1	04/02/2022	04/02/2023	Given between 11 and 12 years of age
MCV4	1	04/02/2022	04/02/2023	Given between 11 and 12 years of age
HepB	N/A	N/A	N/A	Vaccine administration completed

Vaccine History Add Vaccine Vaccine Status Report

View or Search By: All Vaccines

	Vaccine	Disease	Dose	Status	Administered	Comment	
Select	HepB	Hepatitis B	1	Administered	04/02/2011		Delete
Select	HepB	Hepatitis B	2	Administered	06/01/2011		Delete
Select	HepB	Hepatitis B	3	Administered	11/05/2011		Delete
Select	HepB	Hepatitis B	4	Administered	10/10/2012		Delete
Select	Hib	Haemophilus Influenzae Type B	1	Administered	06/01/2011		Delete
Select	Hib	Haemophilus Influenzae Type B	2	Administered	11/05/2011		Delete
Select	Hib	Haemophilus Influenzae Type B	3	Administered	10/10/2012		Delete

Vaccine Exemptions

Record a dose by selecting from the 'Vaccine' drop-down. Based on the vaccine chosen, the disease name will appear in the 'Vaccine/Dosage Information' section. The system will calculate the next required dose, while you will record the date the dose was given. Add any useful notes in the 'Comment' field and click 'OK' to save. To save time during the data entry process, the page will refresh and set to the next dose of that immunization type. After you have saved your last dose, click 'Return' to return to the child's record.

Note: If all required doses have been administered, the vaccine will not appear in the 'Vaccine' drop-down.

Child/Family ▾ Staff ▾ Attendance/Meals ▾ Billing ▾ Reports/Docs ▾ To Do List ▾ Admin ▾

Vaccine: Mekei Baggett OK Return

Vaccine Dose Status

Vaccine: Hib ▾

Dose: 4 (out of 4)

Dose Given: 10/10/2012

Dose Status: Administered ▾

Comment:

Vaccine/Dosage Information

Disease Name: Haemophilus Influenzae Type B

Optional Dosage:

Dosage Information: Given between 12 and 15 months

Once saved, the dose will appear in the Vaccine history grid.

Record a temporary or permanent immunization exemption in the 'Vaccine Exemptions' section of the Vaccines subtab.

EPSDT

The final health subtab tracks EPSDT (Early and Periodic Screening, Diagnostic or Treatment) status according to state guidelines. This tab contains three sections: an Assessment/Screening Summary, a Vaccines grid and an area to record EPSDT Verifications.

EPSDT verification is especially important for Head Start programs' Program Information Report (PIR). Head Start programs are required to report the number of children who were up-to-date on EPSDT as of enrollment and the number who were up-to-date on EPSDT at the end of enrollment. The Assessment/Screening Summary and Vaccines grid will help you decide whether the child is up-to-date, as it summarizes data entered in the Assessments & Screenings tab and the Vaccines tab.

Record a verification record via the 'Add Verification' button.

Child: Mekei Baggett (Bluebirds)

OK Cancel

Child Due: \$0.00 Family Due: \$0.00 Deposit Required: \$0.00 Deposit On File: \$0.00

Main Relationships Services Financial Health HS Eligibility Admin Events & Case Notes Documents Logs

Insurance & Providers Allergies & Nutrition Assessments & Screenings Special Needs Vaccines **21** EPSDT

Child's Age: 4 years, 1 month

Assessment/Screening Summary

Required	Most Recent
Health Assessment:	
Dental Assessment:	
Vision Screening:	
Hearing Screening:	
- Audio Screen:	
- Pure Tone-Air:	
Blood Lead Assessment:	
Hemoglobin Assessment:	

Vaccines

Vaccine	Dose Due	Earliest	Latest
PCV	1	06/02/2011	07/02/2011
RV	1	06/02/2011	07/02/2011
IPV	1	06/02/2011	08/02/2011
DTap/Tdap	1	06/02/2011	12/02/2011
MMR	1	04/02/2012	07/02/2012
VAR	1	04/02/2012	07/02/2012
HepA	1	04/02/2012	10/02/2012
HPV	1	04/02/2022	04/02/2023
MCV4	1	04/02/2022	04/02/2023
HepB	N/A	N/A	N/A
Hib	N/A	N/A	N/A

Verifications

View or Search By: All No matches

Add Verification

Fields appear to document verification date, EPSDT area (general health, dental health or immunizations), EPSDT status (up-to-date, not up-to-date or on an immunization catch-up schedule), verifier's name and notes.

Child/Family Staff Attendance/Meals Billing Reports/Docs To Do List Admin

Verification: Mekei Baggett

OK Cancel

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Date Verified: 05/08/2015

EPSDT Area Verified: Dental Health

Status: Child is up to date

Verified By: Mark Summers

Note:

Click 'OK' to save.

The EPSDT verification record will then display in the Verifications grid. If there is an data entry error, the original verification record should be deleted and a new verification should be added.